

What is an “Event Angel”?

1. A group of women who choose to volunteer for Family Shelter Service by helping with events.
2. Flexible group - You can help as your schedule permits.
3. We have one main meeting a month – The first Tuesday of the month at 6:30 at 605 E Roosevelt Road, Wheaton.
4. All other times of volunteer activities are sent via email and you help if you are available.

Some of the activities:

1. Stuffing envelopes
2. Making centerpieces
3. Planning themes, colors and decorations
4. Planning events – interview and investigate entertainment, DJ’s, speakers, auctioneers, place of events, food, etc.
5. Finding and asking resources in the community to help with donations or services
6. Making packages for the event
7. Helping set-up and take-down for events
8. Calling potential guests
9. Follow-up on letters sent in regards to solicitations
10. Sending Solicitation letters
11. Use your creativity to add new ideas to our events



Main Events of the Year

January through June – Magic Black Tie optional - Gala Fundraising Event

August through October - Community Breakfast and other activities for Domestic Violence Month in October

October through December – Holiday Shoppe

Requirements

1. Take a three hour training class
2. Attend 2 of the 3 events either as a guest or volunteer
3. Attend at least 50% of the meetings

If you are interested in learning more about becoming an Event Angel, please contact Kathy Vord at 630-221-8290 or kvord@familyshelterservice.net