

POSITION AVAILABLE

Volunteer Website Developer

1/25/12

Summary: This position is responsible for designing and implementing website changes and modifications, testing and manipulating Internet-based applications, and acting as a liaison between end user, staff, and development-based needs and training for Family Shelter Service's website. See attached.

Hours are: As needed: Some evening and weekend hours may apply

Qualifications:

1. Bilingual/bicultural preferred.
2. Education – Prefer a minimum of a Bachelor's degree
3. Experience – Previous experience in Non-Profit website design is highly desirable.
4. Technical – Excellent communication skills, written and verbal; WordPress, and Drupal or comparable language fluency is required.
5. Social Skills – Must be able to respond appropriately in varied situations; must be able to function well with minimal supervision.
6. Leadership Skills – Must demonstrate professionalism, flexibility, good judgment, and commitment to teamwork.

Does HTML get you excited? Live for CSS? Is LAMP more than something you use to light up a room?

Family Shelter Service needs a webmaster. We're a non-profit domestic violence agency located in DuPage County. As webmaster, you will:

- Help us create, execute, measure and adjust a long-term web strategy.
- Manage existing website, hosting configuration and basic web security.
- Implement and manage WordPress and Drupal (or equivalent language) based websites.
- Keep sites in compliance with best practices.

The perfect candidate can build and launch web sites, be a web jack-of-all-trades, and learn along the way.

Technical skills

Show your geek credentials:

- Some knowledge of web security. If you still leave the password set as 'password', you could be in for a rough ride.
- Knowledge of WordPress, and Drupal and/or analogous language
- Basic UI design
- Knowledge of SEO a plus

Those other skills

- Tolerance. When us non-web-geeks suggest something that makes you want to curl up in a ball under your desk, you should be willing to speak up in a civil manner.
- Passion. A willingness to work hard for zero dollars. You're working for a good cause! (Also, you'll get to use our site for a little self promotion and keep it in your portfolio)
- Design. Please wow us with a beautiful website.
- Self teaching and a good teacher. You must be good at learning new things on your own. As a web geek, you know how fast things change. We'll rely on you to keep up and teach us non-web-literate folk (you'll work closely with marketing & management).
- A bit of a marketer.

How to apply

Email us : amandaw@familyshelterservice.net

Your resume;

A link to at least 2 sites you've built or helped build;

Your favorite off-the-beaten-path web site, and why you like it.